

**COUNTY OF LOS ANGELES  
 PUBLIC HEALTH COMMISSION  
 SPECIAL MEETING  
 JANUARY 27, 2015  
 MINUTES**

**APPROVED**

**5/14/15**

**COMMISSIONERS**

**Jean G. Champommier, Ph.D., Chairperson\***  
 Crystal D. Crawford, J.D., Vice-Chair\*  
 Waleed W. Shindy M.D., M.P.H.\*  
 Michelle Anne Bholat, M.D., M.P.H. \*  
 Patrick Dowling, M.D., M.P.H.\*

**DEPARTMENT OF PUBLIC HEALTH REPRESENTATIVE**

Dr. Jeffrey Gunzenhauser, Interim Medical Director\*\*\*  
  
 Evelina Villa, Interim Public Health Commission Staff\*  
 Public Health Commission

**PUBLIC HEALTH COMMISSION ADVISOR**

Cynthia Harding, Interim Director\*  
 Carrie Brumfield, Chief of Staff\*

**Special Meeting held 1/27/15**

**1:00 PM**

**\*Present \*\*Excused \*\*\*Absent**

<b><u>TOPIC</u></b>	<b><u>DISCUSSION/FINDINGS</u></b>	<b><u>RECOMMENDATION/ACTION/ FOLLOW-UP</u></b>
I. Roll Call	Roll call was taken by Chair Champommier: <ul style="list-style-type: none"> <li>○ Participants (in person) at 313 Figueroa location (host location): Carrie Brumfield, Evelina Villa, Cynthia Harding, Bob Kim-Farley, Noel Barakat,</li> <li>○ Teleconference participants: Dr. Shindy, Dr. Champommier, Dr. Dowling, Crystal Crawford, Dr. Bholat (five PHC Commissioners); Christina Ghaly, Josie Plascencia, Carol Meyer (DHS staff)</li> </ul>	Information only.
II. Discuss the possibility of holding a joint stakeholder meeting (with the Department of Mental Health) for input related to the health agency integration	<b><i>MOTION/VOTE TO MOVE FORWARD WITH HOLDING A JOINT            STAKEHOLDER MEETING WITH THE DEPARTMENT OF MENTAL HEALTH            COMMISSION</i></b>	Motion made by Dr. Shindy, seconded by Commissioner Crawford. The motion unanimously passed with all Commissioners present and voting (votes completed via roll call).

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<p>III. Discuss and vote to adopt planning process principles</p>	<ul style="list-style-type: none"> <li>○ Dr. Champommier asked if DPH would consider adding an information technology portion to its planning principles (to similarly reflect Mental Health's) <ul style="list-style-type: none"> <li>○ Cindy Harding responded that DPH's principles are intended to be arching principles for how to approach the integration and the IT portion is covered in Principle #10. However, she stated DPH has no problem including technology in the principles similar to the way DMH has it.</li> </ul> </li> <li>○ Commissioner Crawford asked to hear from DPH staff as to why different principles (other than DMH's) would be a good way to proceed. <ul style="list-style-type: none"> <li>○ Ms. Harding indicated that DMH had shared its principles and DPH had provided some input into their principles. However, DPH felt that other issues were broader (such as population health); therefore, DPH felt it was important to put together its own set of principles. Secondly, Ms. Harding mentioned, that as far as deliverables to the Board, DPH wanted to ensure that some of the core principles of the planning process were exemplified and included in DPH's set of principles, which are reflected in the 11 principles.</li> </ul> </li> </ul> <p style="text-align: center;"><b><i>MOTION/VOTE TO MOVE FORWARD WITH ADOPTING DPH'S PLANNING PRINCIPLES</i></b></p> <ul style="list-style-type: none"> <li>○ Ms. Harding asked Dr. Ghaly if more time could be allotted to setting up a stakeholder meeting with DMH. <ul style="list-style-type: none"> <li>○ Dr. Ghaly indicated it would be acceptable for the stakeholder meeting to be scheduled for some time in February.</li> </ul> </li> </ul>	<p>Motion made by Vice-Chair Crawford, seconded by Commissioner Bholat. The motion unanimously passed with all Commissioners present and voting (votes completed via roll call).</p>
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- Commissioner Dowling questioned the verbiage for DPH principle #7. He suggested the term “essential services” change to reflect “legally mandated services”
- Dr. Shindy suggested the verbiage to reflect “ essential *and* legally required services”

***MOTION/VOTE TO AMEND THE DPH PRINCIPLE # 7 TO REFLECT  
“ESSENTIAL/LEGALLY MANDATED” SERVICES***

Motion made by Commissioner Dowling, seconded by Commissioner Shindy. The motion passed unanimously with all Commissioners present and voting (votes completed via roll call).

Ms. Harding stated she would take the lead in reaching out to DMH to begin the process for holding a joint-stakeholder meeting with the Mental Health Commission.

- Commissioner Dowling asked Ms. Harding if the consolidation proposal had been approved to move forward.
  - Ms. Harding deferred the question to Dr. Ghaly for clarification:
    - Dr. Ghaly indicated that there are two current directives from the Board:
      - #1- approve the agency concept
      - #2- report back with the advantages/drawbacks of the proposed structure and timeline for implementation
    - Dr. Ghaly indicated that the Board did not approve the consolidation motion; they only asked for additional information
    - Dr. Ghaly stated that additional steps still need to be taken by the Board in order to move forward.

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	<ul style="list-style-type: none"> <li>○ Ms. Harding asked the Commissioner's what they would like to do with the newly adopted planning principles.</li> <li>○ Commissioner Shindy agreed that something needed to be done with the newly adopted principles and that they should be sent to the Board of Supervisors.</li> </ul> <p style="text-align: center;"><b><i>MOTION TO SEND ADOPTED DPH PRINCIPLES TO THE BOARD OF SUPERVISORS</i></b></p>	<p style="text-align: center;">Motion made by Vice-Chairperson Crawford, seconded by Commissioner Shindy. The motion passed unanimously with all Commissioners present and voting (votes completed via roll call).</p>
<p>IV.     <b>Adjournment</b></p>	<p style="text-align: center;"><b><i>MOTION TO ADJOURN THE SPECIAL MEETING</i></b></p>	<p style="text-align: center;">Motion made by Commissioner Dowling, seconded by Commissioner Bholat. The motion passed unanimously with all Commissioners present and voting (votes completed via roll call).</p>